

BERNARDON

ARCHITECTURE
INTERIOR DESIGN
LANDSCAPE ARCHITECTURE

Dream. Design. Succeed.

Established locally in 1973, Bernardon is an award-winning architecture, interior design, and landscape architecture firm. The people of Bernardon have a passion for delivering high-quality design in a collaborative, imaginative, innovative, and enjoyable environment. Our offices are in the heart of great downtown and urban settings – Philadelphia, PA, West Chester, PA, and Wilmington, DE.

We are currently seeking **Senior Designers** to join the teams in our Center City Philadelphia (blocks away from Independence Hall, PATCO, and regional rail) and downtown West Chester offices. You will work with a dynamic group of people and will help to create places that will have an aesthetically pleasing and environmentally responsible impact on the areas where we live, work, and play. Our projects run the gamut of market sectors and are among some of the best in the region. All this, plus we offer competitive compensation, a robust benefits package, and opportunities to grow. This is an opportunity not to be missed!

Responsibilities

Design

- Prepares designs based upon general direction or concepts provided by senior staff.
- Prepares drawings and renderings using BIM/CAD programs and/or hand sketches.
- Prepares construction documents for small to large-scale projects with general supervision only.
- Takes field measurements of existing conditions.
- Provides construction phase services, including field observation, submittal review, and answering RFIs.
- Researches, selects, and procures FF&E.
- Works as a team member or lead designer on projects of any size.

Project Management

- Assists with project management tasks. May be lead manager on small to medium size projects. Has contact with consultants and clients.
- Compiles data and organizes files.
- May analyze and monitor hours expended in various phases on projects.

Skills

Problem Solving

- Participates in problem-solving as part of the design team.
- Independently develops concepts that are consistent with design intent and building program.
- Provides design solutions to specific conditions or general design issues.
- Exercises independent judgment in the evaluation, selection, and adaptation of construction materials and techniques and building systems that are applied to create constructible designs that meet construction cost budgets.



Technical

- Excellent knowledge of REVIT, AutoCAD, Sketch-up, Enscape, and similar programs.
- Good knowledge of Microsoft Word and Excel.
- Good knowledge of Adobe Creative Suite programs such as Photoshop, InDesign, and Illustrator.
- Working knowledge of construction administration process and programs such as Procore, BIM 360, and other similar Programs
- Ability to independently develop sections, details, and schedules.
- Ability to generate “mark-ups” to be completed by others.
- Excellent knowledge of Interior project design process and documentation standards and procedures, inclusive of construction documents and FF&E specifications.
- Excellent knowledge of Bernardon standards.
- Ability to assemble and produce a set of construction documents with general supervision only.
- Ability to generate book-format specifications.

Communication

- Ability to clearly exchange information with other team members, both written and verbally.
- Ability to communicate with consultants and clients on project-related issues.
- Ability to compile meeting minutes or other project correspondence with minimal supervision.

Credentials

Education

- Bachelor of Arts with major related to the field

Professional Experience

- Five or more years of professional experience.

Licensure

- NCIDQ is preferred.

Power of Influence

- Assists less experienced staff with their professional development.
- Provides assignments to others.
- Assists in the development of hours and fees for proposals.

Pay Category

Pay is based upon an annual salary. It is an Exempt position and is not eligible for overtime pay.

Contact

Bernardon is an EOE Employer. Send your letter and resume to philadelphiacareers@bernardon.com (if interested in our Philadelphia office position) or westchestercareers@bernardon.com (if interested in our West Chester office position).

Be sure to include anything that will help us understand why Bernardon should choose you as their newest team member where you can **Dream, Design, and Succeed.**